



ELVINGTON CHURCH OF ENGLAND PRIMARY SCHOOL

'Working Together We Can All Achieve Success'

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Headteacher – Mr. Andrew Buttery BA (HONS), PGCE, NPQH, NPQEL, SMHL



Monday 21st September 2026

Autumn Term Parents' Evenings

Dear Parents and Carers,

We will be using an online booking system for the upcoming Parents' Evenings on **Tuesday 20th and Thursday 22nd October**. The aforementioned booking system will be provided by *Parents Booking* and will enable parents/carers to make their own bookings within the available time slots.

Please note that Class 4 Parents' Evenings will be **postponed until Mrs. Haffey is sufficiently well to return to work – thank you for your understanding.**

Meetings will be taking place between 3:30pm and 6:30pm. There will also be the opportunity to book **Class 3 meetings** starting from **1:30pm on Tuesday 20th October**.

Parents Booking CHANGE CHILD HELP LANGUAGE: ENGLISH (UK) YOUR PROFILE LOG-OUT

Blueberry Example School

Welcome Mrs Trish Smith

Send school feedback Video Settings

School contact details
School Office 01566 674 895 hello@parents-booking.com

Name of Group	Parents' Evening	Date	Start	End
Winter Term	Parents' Evening	13th Feb 2024	2:00 PM	4:30 PM
	Suggest Bookings For Me Make/Edit My Own Bookings View My Appointment Schedule Create Link to Share Meeting(s)	14th Feb 2024	5:30 PM	7:30 PM

The online booking system will open on **Thursday 24th September at 8am** and close at **12am Friday 16th October** (<https://parents-booking.co.uk/elvingtonprimary>). Please ensure your time slot is reserved by this date and time.

Each appointment will last up to ten minutes (this will enable us to keep to timings), we appreciate your support with this.



Quality Mark
EARLY YEARS
AWARD



Quality Mark
PRIMARY
AWARD



"I have come in order that you may have life – life in all its fullness." John 10:10

Please enter and exit the school via either of the main doors that lead into the reception area, as other entrances will be unavailable on all evenings.

Although fires are thankfully a very rare occurrence in schools, everyone needs to be aware of what to do in an emergency situation. This paragraph is to inform you of what to do in the event of a fire or power outage during a school event such as a Parents' Evening or Christmas performance. If you are in the school hall and there is an emergency, then the hall door that leads on to the playground are for parents/carers to use to exit the building. If you are in a classroom, then please exit by the nearest marked exit point.

If you would prefer to have either a phone call or Google Meet, with your child's class teacher, this can be arranged via the School Office (office@elvingtonprimary.org.uk). The aforementioned would need to take place outside standard Parents' Evening hours.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Mr. Andrew Buttery', with a stylized, looped design.

Mr. Andrew Buttery