



ELVINGTON CHURCH OF ENGLAND PRIMARY SCHOOL

'Working Together We Can All Achieve Success'

Dauby Lane, Elvington, YORK. YO41 4HP
Tel: 01904 555280

E-mail: office@elvingtonprimary.org.uk [twitter@ElvingtonCE](https://twitter.com/ElvingtonCE) www.elvingtonprimary.org.uk
Headteacher – Mr. Andrew Buttery BA (HONS), PGCE, NPQH, NPQEL



Tuesday 16th January 2024

Parents' Evenings

Dear Parents and Carers,

We will be continuing to use our online booking system for the upcoming Parents' Evenings on Tuesday 6th and Thursday 8th February. The aforementioned booking system is provided by School Jotter and will enable parents/carers to make their own bookings within the available time slots. Meetings will be taking place between 3:30pm and 6:30pm.

School Jotter

Username

Password

Can't access your account? [Log In](#)

The online booking system will open on **Monday 22nd January, at 8am** and close at **12pm on Friday 2nd February** (<http://elvingtonprimary.bookings.schooljotter2.com/>). Please ensure your time slot is reserved by this date and time.

Each appointment will last up to ten minutes (this will enable us to keep to timings), we appreciate your support with this.

Please enter and exit the school via either of the main doors that lead into the reception area, as other entrances will be unavailable on both evenings.



Quality Mark
EARLY YEARS
AWARD



Quality Mark
PRIMARY
AWARD



THE CHURCH
OF ENGLAND



“I have come in order that you may have life – life in all its fullness.” John 10:10

Although fires are thankfully a very rare occurrence in schools, everyone needs to be aware of what to do in an emergency situation. This paragraph is to inform you of what to do in the event of a fire or power outage during a school event such as a Parents' Evening or Christmas performance. If you are in the school hall and there is an emergency, then the hall door that leads on to the playground are for parents/carers to use to exit the building. If you are in a classroom, then please exit by the nearest marked exit point.

If you would prefer to have either a phone call or Google Meet, with your child's class teacher, this can be arranged via the school office (office@elvingtonprimary.org.uk). The aforementioned would need to take place outside standard Parents' Evening hours.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Mr. Andrew BATTERY'. The signature is stylized with a large loop at the beginning and a long horizontal stroke extending to the right.

Mr. Andrew BATTERY