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|  **Potential Governor Form** | Governor Support & Development ServiceThe Eccles BuildingC/O West OfficesStation RiseYorkYO1 6GATel: 01904 554210  |

Please complete and return this form to the Governance Service Team Leader - Governance and Training, on governance.service@york.gov.uk. The details you provide will help us to match your nomination to a present or future governor vacancy at a York school.

This form will be seen by Councillors, Officers, Chairs of Governors and Headteachers and may form part of a public report. If you need any help or advice in completing the form, please feel free to contact the Governance Service where a member of staff will be pleased to assist you.

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| Title |       | First names |       | **Surname** |       |
| Address |       |
|  |       |
|  |       |
| **Postcode** |       |
| Year of Birth |       |
| **Telephone (inc STD code)** | Day |       | Evening |       |

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| **Mobile phone number** |       |
| **e-mail address** |       |
| **1. Which type of school would you like to work with?** Please select one. |

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| **2. Do you have a preferred school?**  Yes [ ]  No [ ]   |
|  **If yes, which one?**      **3. Would you consider an appointment at a faith school?** Yes [ ]  Please select one. No [ ]   |
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| **4. To help towards the proportionality of LA seats we need to know if you have any political**  **affiliation; ie are you actively involved with a political group (eg a party member, canvasser**  **etc)? If so please select your party below; if not please select “no affiliation”.** |
|  Labour [ ]  Liberal Democrat [ ]  Conservative [ ]  Independent [ ]    Green [ ]  No affiliation [ ]  Other (please state) [ ]          |

**5. Employment Status:** Please select one.

**Occupation**

 **Employer Name**

**6. Please say briefly why you would like to become a school governor?**

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| **6a. From the list below, please select which skills you could bring to a governing body.** ***(please tick the relevant boxes)*** |
|  Financial Planning Project Management Contracting Services Building Maintenance Health & Safety Data Analysis ICT Human Resources Legal Knowledge Recruitment of Staff Other (please state)        | [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ]  | Business ConnectionsCommunity EngagementFundraisingCommunication SkillsInterest in Education Team WorkingPR/Marketing & MediaUnderstanding of governance | [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ]  | Decision MakingStrategic PlanningTime ManagementLeadershipConflict NegotiationProblem SolvingPerformance ManagementMentoring and CPDMonitoring outcomes | [ ] [ ] [ ]  [ ]  [ ]  [ ]  [ ]  [ ]  [ ]  |
|  |
| **7. Please indicate whether you are attaching a current CV** [ ]  |
| **8. Do you have children of school age?** Yes [ ]  No [ ]  **9. Have you been a school governor before?**  Yes [ ]  No [ ]   |

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| **10. The Disability Discrimination Act 1995 says that someone has a disability if they have a “physical**  **or mental impairment which has a substantial and long-term adverse effect on his or her ability**  **to carry out normal day-to-day activities”. Do you consider yourself to have a disability?**Yes [ ]  No [ ]    |
|  **Please give details of any special needs provision you would require (e.g. wheelchair access or**  **audio loop facilities).**        |

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| **11. It would help us understand community representation if you could tell us about your ethnic**  **background. *(Please tick the appropriate box)*** |
|  **Asian or Asian British:** [ ]  Indian [ ]  Pakistani [ ]  Bangladeshi [ ]  Any other Asian background | **White:**[ ]  British[ ]  Irish[ ]  Other |
|  **Mixed:**[ ]  White and Black Caribbean[ ]  White and Black African[ ]  White and Asian[ ]  Any other mixed background | **Black or Black British:**[ ]  Caribbean[ ]  African[ ]  Any other Black background |
|  **Chinese or other ethnic group:** [ ]  Chinese [ ]  Any other |
| **12. Please provide the name and contact details of someone who can provide reference on your**  **suitability to be a school governor. This should be a professional person who is not related to**  **you and who has known you for a minimum of 2 years (eg: GP, member of the clergy, teacher,**  **lecturer, magistrate).**  |
| Name |       |
| **Address** |       |
|  |       |
|  |       |
|  |       |
| **Postcode** |       |
| **Email address** |       |

**Who can serve as a school governor?**

Under the [‘Statutory guidance for governing bodies of maintained schools and local authorities in England’, May 2014](file:///L%3A%5CGROUP%5CGOV_UNIT%5C3%20Guidance%20for%20Governors%5CPublications%20%26%20Guides%5CReconstitution%202012%5CMay%202014%20Constitution_of_Governing_Bodies_of_Maintained_Schools_Stat_Guidance%5B1%5D.pdf) , there are some grounds for disqualification from being a governor.

 A person is disqualified from holding or continuing to hold office if that person:

* is the subject of a bankruptcy restrictions order or an interim order under the Company Directors Disqualification Act 1986; a disqualification order under Part 2 of the Companies (Northern Ireland) Order 1989; a disqualification undertaking accepted under the Company Directors Disqualification (Northern Ireland) Order 2002; or an order made under section 429(2)(b) of the Insolvency Act 1986 (failure to pay under county court administration order)

• has been removed from the office of charity trustee or trustee for a charity by the Charity Commission or Commissioners or High Court on grounds of any misconduct or mismanagement, or under section 34 of the Charities and Trustee Investment (Scotland) Act 2005 from being concerned in the management or control of any body

• is included in the list of teachers or workers considered by the Secretary of State as unsuitable to work with children or young people

• is barred from any regulated activity relating to children

* is subject to a direction of the Secretary of State under section 128 of the Education and Skills Act 2008

• is disqualified from working with children or from registering for child-minding or providing day care

* is disqualified from being an independent school proprietor, teacher or employee by the Secretary of State

• has been sentenced to three months or more in prison (without the option of a fine) in the five years before becoming a governor or since becoming a governor

• has received a prison sentence of two years or more in the 20 years before becoming a governor

• has at any time received a prison sentence of five years or more

• has been fined for causing a nuisance or disturbance on school premises during the five years prior to or since appointment or election as a governor

* refuses a request by the clerk to make an application to the Disclosure and Barring Service for a DBS certificate.

# DBS Clearance:

# Please note that under new legislation anyone volunteering to become a school governor may be subject to a check carried out by the Disclosure and Barring Service (DBS). This check is carried out to ascertain whether you are ineligible to serve on the governing body of a school because either:

* + you are disqualified from working with children by Section 35 of the Criminal Justice and Court Services Act 2000; or
	+ you contravene one of the conditions imposed in the school governance regulations.

The Local Authority requires that all new and re-appointed governors apply for DBS clearance. A form will be sent to you in due course.

# DECLARATION

* I declare that I am not disqualified from being a governor under the criteria listed above.
* I understand that the information contained in this form may form part of a public report.
* The LA may apply for a reference to the person named as a referee.

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| Signed |       | Date |       |

Thank you for completing this form to register your interest in becoming a school governor. We will acknowledge receipt of your application and make every effort to match you with a school. If there is no suitable vacancy at the time of application, we will contact you to discuss this.

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| **13. How did you hear about becoming a governor?** |
|  Press advertisement [ ]  Asked to be by a Councillor [ ]   Word of mouth [ ]  Advertising poster or leaflet [ ]   Asked to be by a school [ ]  Information stand [ ]   Other (please give details) [ ]          |

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