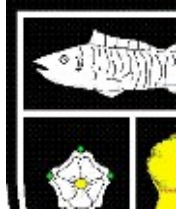


ELVINGTON CHURCH OF ENGLAND PRIMARY SCHOOL

'Working Together We Can All Achieve Success'

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Headteacher – Mr. Andrew Buttery BA (HONS), PGCE, NPQH



Wednesday 20th May 2020

Dear Parents/Carers,

I would like to thank you for completing the questionnaire about the potential wider opening of our school. At this stage, the suggested percentage of children attending is as follows:

Reception – 62%

Year 1 – 26%

Year 6 – 64%

In addition, there could be up to 7 key worker children in attendance.

The information below will give you an idea of the measures we have put in place for wider opening:

Subject to the Government's key criteria being met – all primary schools in York will be closed on Monday 1st June (other than for those children currently accessing schools) in order for all settings to be thoroughly organised, safe and ready for what will be a quite different experience of school for our pupils.

Stagger drop off and collection times

- Reception pupils to arrive between 8.30am and 8.40am. To be collected between 2.30pm and 2.40pm.
- Year 1 pupils to arrive between 8.40am and 8.50am. To be collected between 2.40pm and 2.50pm.
- Year 6 pupils to arrive between 8.50am and 9am. To be collected between 2.50pm and 3pm.
- Key worker/vulnerable children will follow the same times as reception pupils.

Children will enter and exit school through the standard entrances/exits for their year groups. Parents/Carers will be encouraged to adhere to these times, with a preference for the earliest possible listed time for their year group.

Please see the attached information sheet explaining how our drop off and collection arrangements will be implemented...

Stagger break times (including lunch), so that all children are not moving around the school at the same time.

Reception pupils to have the following break times and lunch:

Morning break - 10.15am to 10.30am

*Lunch - 12pm to 12.30pm (in the hall). Followed by half an hour on the playground or field – split from Year 1.

Afternoon break – 2pm to 2.15pm (split from Year 1)

Year 1 pupils to have the following break times and lunch:

Morning break - 10.30am to 10.45am

*Lunch - 12pm to 12.30pm (in the hall). Followed by half an hour on the playground or field – split from Reception.

Afternoon break - 2pm to 2.15pm (split from Reception)

Year 6 pupils to have the following break times and lunch:

Morning break - 10.45am to 11am

“I have come in order that you may have life – life in all its fullness.” John 10:10

*Lunch - 12.30pm to 1pm (in the hall – split to accommodate the two groups). Followed by half an hour on the playground or field – in class groups.

*Children to queue at the marked intervals and to be seated in a split hall (minimising contact and mixing).

Staffing and Organisation

Miss. Rushmer and Mrs. Watson will support children in Reception and Year 1 (up to a maximum of 15 children). This will include the two youngest pupils in Year 1, as necessary. **Based in Class 1.**

Miss. Palmer and Mrs. Harvie will support children in Year 1 (up to a maximum of 15 children). **Based in Class 2.**

Mrs. Granger and Mrs. Challis will support the 12 youngest children in Year 6. **Based in Class 4.**

Mrs. Haffey and Mrs. Bailey will support the 13 oldest children in Year 6. **Based in Class 5.**

Where possible, desks will be separated at 2 metre intervals.

Lunchtime staffing arrangements will remain the same as pre-lockdown.

Children will use toilets allocated to their group – these will be the closest possible toilets to each of the aforementioned classrooms.

Key worker and vulnerable children will be distributed between the aforementioned groups, with the closest possible match to the child's age group. If there are too many children to make this achievable, it could be necessary to form a separate group.

In order to make this achievable, all available members of staff will work their standard contracted hours.

Curriculum

The DfE states the following:

- *Consider their pupils' mental health and wellbeing and identify any pupil who may need additional support so they are ready to learn.*
- *Assess where pupils are in their learning, and agree what adjustments may be needed to the school curriculum over the coming weeks.*
- *Identify and plan how best to support the education of high needs groups, including disadvantaged pupils, and SEND and vulnerable pupils.*
- *Support pupils in Year 6, who will need both their primary and secondary schools to work together to support their upcoming transition to Year 7.*

Schools should use best endeavours to support pupils attending school as well as those remaining at home, making use of the available remote education support.

No school will be penalised if they are unable to offer a broad and balanced curriculum to their pupils during this period.

We will continue to provide home learning tasks/projects for all year groups. These will be the primary focus of both in and out of school learning.

Health and Safety

The DfE states the following:

- *avoiding contact with anyone with symptoms*
- *frequent hand cleaning and good hygiene practices*
- *regular cleaning of settings*
- *and minimising contact and mixing*

This information is subject to change, based on advice from the DfE and City of York Council.

Please continue to check your emails over half term...

“I have come in order that you may have life – life in all its fullness.” John 10:10

No additional Home Learning Projects will be distributed between Monday 25th and Friday 29th May. Please look out for new tasks on Monday 1st June. Remember to visit www.elvingtonprimary.org.uk/general/how-to-support-home-learning for a helpful guide to support Home Learning.

At this stage, our key worker families have informed us that they will not require childcare during May half term. However, should this situation change, I would like to request that the aforementioned parents/carers contact me as soon as possible. This can be done either via email head@elvingtonprimary.org.uk or by calling 07525719461. If required, we can provide provision for children of key workers and vulnerable children throughout half term, including Bank Holiday Monday, but not including weekends.

As we all know there is a substantial degree of uncertainty with regards to many aspects of life currently. I will be watching the unfolding narrative regarding the wider opening of schools and will confirm next steps as soon as it is possible.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'A. Buttery', enclosed within a thin black rectangular border.

Mr. Andrew Buttery