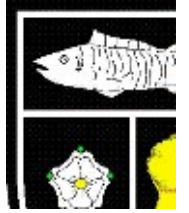


ELVINGTON CHURCH OF ENGLAND PRIMARY SCHOOL

'Working Together We Can All Achieve Success'



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Headteacher – Mr. Andrew Buttery BA (HONS), PGCE, NPQH

Wednesday 27th May 2020

Dear Parents/Carers,

I would like to thank you for completing the CYC questionnaire, which was distributed on the 14th May, regarding the potential wider opening of our school. I am aware that a number of parents/carers, quite understandably so, stated that they would need to review the situation closer to the time. With this in mind, I would like to request that you review the information in this letter, prior to completing the short questionnaire which follows. **In order to finalise our pupil groups, please return the questionnaire by 10am on Friday, 29th May** (this can be done via email: office@elvingtonprimary.org.uk).

I am very much aware that this is a comprehensive letter - I have aimed to cover all eventualities, however, if this document does not answer a question you may have, please do not hesitate to contact me – head@elvingtonprimary.org.uk.

When will Elvington Church of England Primary School open to pupils in Reception, Year 1 and Year 6?

All primary schools in York will be closed on Monday 1st June (other than for those children currently accessing schools) in order for all settings to be thoroughly organised, safe and ready for what will be a quite different experience of school for our pupils.

Children in Reception, Year 1 and Year 6 will be able to attend school from Tuesday 2nd June – this is subject to a completed questionnaire stating that your child/ren will be attending.

What will the drop off and collection times be for my child/ren?

- Reception pupils to arrive between 8.30am and 8.40am. To be collected between 2.30pm and 2.40pm.
- Year 1 pupils to arrive between 8.40am and 8.50am. To be collected between 2.40pm and 2.50pm.
- Year 6 pupils to arrive between 8.50am and 9am. To be collected between 2.50pm and 3pm.
- Key worker/vulnerable children will follow the same times as reception pupils.

Children will enter and exit school through the standard entrances/exits for their year groups. Parents/Carers will need to adhere to these times, with a preference for the earliest possible listed time for their year group.

Please see the attached information sheet explaining how our drop off and collection arrangements will be implemented...

What will happen at playtime and lunchtime?

Reception pupils to have the following break times and lunch:

Morning break - 10.15am to 10.30am

*Lunch - 12pm to 12.30pm (lunch to be eaten in the classroom or outside). Followed by half an hour on the playground or field – split from Year 1.

Afternoon break – 2pm to 2.15pm (split from Year 1)

Year 1 pupils to have the following break times and lunch:

Morning break - 10.30am to 10.45am

*Lunch - 12pm to 12.30pm (lunch to be eaten in the classroom or outside). Followed by half an hour on the playground or field – split from Reception.

Afternoon break - 2pm to 2.15pm (split from Reception)

“I have come in order that you may have life – life in all its fullness.” John 10:10

Year 6 pupils to have the following break times and lunch:

Morning break - 10.45am to 11am

*Lunch - 12.30pm to 1pm (lunch to be eaten in the classroom or outside). Followed by half an hour on the playground or field – in class groups.

At play/lunch times the children will not be able to play games such as 'tig' and other games that involve physical contact. Children will be encouraged, at all times, to adhere to the social distancing guidance. I would really appreciate it if these conversations could take place, between you and your child/ren, prior to returning to school.

*Children to queue at the marked intervals and to be seated in a split hall (minimising contact and mixing).

Who will be working with my child/ren?

Miss. Rushmer and Mrs. Watson will support children in Reception and Year 1 (up to a maximum of 15 children). This will include the two youngest pupils in Year 1, as necessary. **Based in Class 1.**

Miss. Palmer and Mrs. Harvie will support children in Year 1 (up to a maximum of 15 children). **Based in Class 2.**

Mrs. Granger and Mrs. Challis will support the youngest children in Year 6. **Based in Class 4.**

Mrs. Haffey and Mrs. Bailey will support the oldest children in Year 6. **Based in Class 5.**

Children will use toilets allocated to their group – these will be the closest possible toilets to each of the aforementioned classrooms.

Key worker and vulnerable children will be distributed between the aforementioned groups, with the closest possible match to the child's age group. If there are too many children to make this achievable, it could be necessary to form a separate group. If it is not possible to accommodate all the pupils requesting a place, preference will be based on the priority groupings as stipulated by the Government.

Will my child/ren be in school all day, every day?

Keyworker children will be able to be in school every day that they are required to be, as per previous discussions and agreement with those families. This will continue to be flexible depending on work patterns etc.

For children in Reception, Year 1 and Year 6, we hope that we are able to provide provision Monday to Friday for the aforementioned times; this will be dependent on pupil numbers and staffing availability.

How big will the class/group sizes be?

Children will be taught in their bubbles or groups; these will be no bigger than 15 pupils. They will stay in their bubble for the entire day, during lessons, playtimes and lunch times. Siblings who are in different bubbles will be unable to mix during the school day.

What will the classrooms look like?

In the classrooms, the furniture has been organised in such a way that we are able to try to maintain social distancing and keep the children 2 metres away from one another. The layout of the rooms, especially in Class 1 and Class 2 is very different to how it would usually be or indeed to how we would prefer our classrooms to look. For this reason I have attached photographs to help you prepare your child/ren for the altered layout.



In order to reduce the risk of infection, all soft furnishings, books and small resources (that will be difficult to clean) will be removed from the classrooms or covered.

What does my child need to bring to school with them?

We would ask that your children bring as little as possible with them and limit to the following essential items:

- Water bottle (named and taken home each day)
- Packed lunch box (if they are bringing their own lunch)
- Sunhat and sun cream (if required)

They will not need a school bag, pencil case, reading book, or PE kit. Children cannot bring any possessions or toys in from home. This means that each child will be given their own set of equipment to use in the classroom. Children (and staff) need to wear clean clothes each day. If you don't have sufficient uniform, children may wear alternative, suitable clothes on occasion.

What will children who are in school do? Will they have access to the full curriculum?

The children who attend school will be working on the same home learning projects as those individuals staying at home. The Government has been clear that we are not expected to teach a broad and balanced curriculum. Home learning projects will continue to be uploaded onto the school website for pupils from all year groups.

The staff team are mindful that this has been a perturbing time for everyone; we shall therefore seek to provide pastoral support for the children (both in and out of school).

Will school lunches be provided?

This is something we are hoping to be able to provide, however, at the time of writing this letter, Caterlink have not confirmed this. I will provide you with an update ASAP – in the meantime it could be pertinent to add packed lunch items to your shopping list.

How will the school be kept clean and hygienic throughout the day?

The children will be encouraged to wash their hands throughout the day. They will, as a matter of course, wash their hands when entering or leaving the building, before and after eating, using the toilet etc. There will be additional cleaning of hard surfaces throughout the day. In addition, a mobile automatic hand sanitising station will be used when entering/exiting school.

What will happen if child/ren hurt themselves whilst they are at school?

If a child injures themselves during the school day, such as a bumped head, cut knee etc. the staff will be required to wear PPE, in order to be able to look after your child safely. Please be reassured that your child will be given appropriate care and comfort if they are hurt.

What will happen if my child becomes unwell whilst they are at school?

If your child becomes unwell during the school day then we will contact you following the usual procedures. The ill child will be isolated from others in a well ventilated area. The staff member who stays with your child until they are collected will wear PPE.

All adults and children who have been in contact with the child will wash their hands for the recommended time and the areas the child has been in will be thoroughly cleaned.

What happens if there is a confirmed case of coronavirus at school?

If a child, or member of staff, develops symptoms compatible with coronavirus, they will be sent home and advised to self-isolate for 7 days. Their fellow household members should self-isolate for 14 days. All staff and pupils who are attending an education or childcare setting will have access to a test if they display symptoms of coronavirus, and are encouraged to get tested in this scenario.

“I have come in order that you may have life – life in all its fullness.” John 10:10

Where the child or staff member tests negative, they can return to their setting and the fellow household members can end their self-isolation.

Where the child or staff member tests positive, the rest of their class or group within their childcare or education setting should be sent home and advised to self-isolate for 14 days. The other household members of that wider class or group do not need to self-isolate unless the child, young person or staff member they live with in that group subsequently develops symptoms.

What happens if I do not want my child to attend school at this time?

Parents/carers of children who do not attend school will not be fined or penalised for not doing so. It is the decision of the parents/carers, not school, whether you send your child back to school.

These are difficult times for everyone involved and the situation is ever changing. The only thing I can be definitely clear about at this time, is that to the very best of our abilities, we will endeavour to keep your child/ren as safe as possible.

Yours sincerely,



Mr. Andrew Buttery

Questionnaire

Parents/carers who have a child in Reception, Year 1 or Year 6, please complete this section:

My child (or children) in these year groups will return to school:

Reception: Yes No Child's name:.....

Year 1: Yes No Child's name:.....

Year 6: Yes No Child's name:.....

Parents/carers of vulnerable pupils or key workers in other year groups, please complete this section:

My child (or children) will require a place in school:

Child's name:..... Year group.....

Child's name:..... Year group.....