



May 2014

Dear Parent/Guardian,

Hello from ISS Facility Services Education!

We provide the lunch service at your school and are writing to update you on our preparations for Universal Infant Free School Meals (often shortened to UIFSM) which begins in September 2014.

We have enclosed a flyer which has details on what UIFSM is all about, what it means for you and why you might like your child to try our lunch service. UIFSM means that if your child is in reception, year one or year two they are entitled to free school meals at lunchtime as of September - great news!

Whilst all children in reception, year 1 and year 2 will be able to claim a free school meal, parent/carers of children who would normally qualify are still advised to apply by completing an Educational Benefits Form or by visiting www.york.gov.uk/freeschoolmeals. By applying, meals will be available for any older siblings and will continue uninterrupted when children start year 3. Schools also receive an additional £1300 per pupil each year for each child if you apply.

To help us with our preparations, it would be a big help if you could let us know if your child will be choosing a school meal from September. This will help us to ensure that we have everything in place for the beginning of the new term. Below we have included a tear off slip and we would be really grateful if you could fill it out and return it to your school's reception.

We are also keen to find out how many of our diners will require special dietary menus to be created for them. At ISS FS Education, school menus are designed to cater for the majority of the school population, however, some pupils may require a 'special diet' for medical reasons and need to be catered for individually. If your child has any allergies or intolerances, or requires a special dietary menu for a medical reason, let us know by ticking the box on the tear off slip below.

For further information on our special diets, please ask your school reception for a copy of our special diet protocol and/or nut policy. They can also provide you with a special diet referral form if you think your child will require a special diet menu. Once complete, please send this to us along with a medical referral confirming your child's requirements, by the end of this academic year, so that we can make sure it's ready for September.



If you'd like to know more about UIFSM, please contact us by phoning 0845 057 6467, e-mailing us at hello@feedinghungryminds.co.uk or visiting us at www.feedinghungryminds.co.uk

Thanks for your help!

The ISS Facility Services Education Team

Please complete this slip and hand it in to your school's reception. Thank you!

Child(s) Name(s): _____ Year Group(s): _____
School Name: _____

Please tick the box where appropriate or leave blank if not required.

My child(ren) will be having free school meals from September 2014

My child(ren) will need a special dietary menu prepared for them for September 2014